

**Department of Justice
Post & Bid Application
Bargaining Units 1 and 4**



Identify position for which you are submitting a bid application. Please type or print legibly, and complete all items:

Reference #: _____ Position #: _____ Classification: _____
 DOJ Division: _____ Location: _____

Name: _____

_____ Last Name First Name Initial

Department: _____ Division/Work Location: _____

Telephone #: _____ Telephone #: _____

Tenure: _____ **Time Base:** _____ E-Mail Address: _____

Permanent Full-Time

Limited Term Part - time Current Classification: _____

TAU Intermittent Length of Time in Current Classification: _____

Other: _____ Other: _____

Describe how your duties meet the minimum qualifications for the above classification and the required requisite skills and abilities as described on the Post and Bid Announcement. (Attach a separate sheet if additional space is needed.) If you are submitting a bid based on Civil Service List eligibility from another Department, you must attach your SCORE from the examination to this Post and Bid Application.

9A Minimum Qualifications:

Experience:

Education: (if applicable)

College Attended:	# of Units	Date Graduated	Degree

9B Technical and Professional Skills and Abilities:

9C I have the following Certificates or Licenses as specified on the Post and Bid Announcement:

Certificate(s) or License(s)	Expiration Date

9D Physical Requirements to Perform Essential Functions: LEAVE BLANK - DO NOT provide any information about your physical abilities to perform the essential functions. If you are the most senior eligible bidder, after the bid award you will be asked if you can perform the essential functions with or without accommodation.

9E Other Departmental Requirements:

To be completed only if you are applying for a Unit 1 or Unit 4 Position:

Months of State Service as of March 1, 2002: _____

If you DO NOT work for the Department of Justice, you must provide **written verification** from your current Department's Personnel Office of your total months of State Service as of March 1, 2002. This verification **MUST** be attached to this Post and Bid Application.

I certify I meet all the eligibility requirements for the posted position: ___ Yes ___ No.

I also authorize the release of information to a representative of the Department of Justice in connection with my Post and Bid for the above position. I understand this authorization for release of information including (but not limited to) the review of my official personnel records regarding my employment history, PAR/SCO Employment History, performance evaluations and adverse action(s). This information is considered confidential and shall be treated accordingly by the Department of Justice.

Signature: _____

Date: _____