



Firearms Division
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IMPORTANT NOTICE

November 22, 2002

All Licensed California Firearms Dealers

RE: **Electronic Transmission Of DROS Transactions**

As you are aware, effective January 1, 2003, **all** firearms dealers must submit Dealer's Record of Sales (DROS) to the Department of Justice (DOJ) **electronically via the Internet** using a personal computer. The DOJ/MCI DROS Call Center will no longer accept routine telephonic submissions. In addition, the Coupled Intranet and Electronic DROS Entry System, whether conducted through a point of sale device or a dealer's personal computer, will be non-operative as of January 1, 2003. The new Internet method incorporates the latest industry standard security protections currently used by financial institutions.

Personal computers have been issued, on a one-time basis, to dealers who conducted the legal requirement of at least six DROS transactions during the period of June 13, 2001, to June 14, 2002. The Internet DROS system is currently in operation and can be used by all dealers to process DROS transactions. Dealers that have received one of the DOJ personal computers **should set-up and install them immediately**. This will allow dealers to resolve any technical problems such as missing hardware or software issues before January 1, 2003, so that they may continue to sell firearms once the Coupled Intranet, Electronic DROS Entry System and routine telephonic systems are discontinued.

If technical difficulties are encountered during the set-up and installation, please contact the DOJ/MCI DROS Call Center at 1-800-974-DROS and select option 3 for technical assistance.

Dealers that have previously used the Coupled Intranet system must ensure that they are using the Internet system and **not** the Coupled Intranet system. The Coupled Intranet system displays the version number 3.08 on the Login screen and, in the right bottom of the screen, the site name is displayed as <http://cfis01.sgum.mci.com:8881>.

Dealers that did not qualify for a DOJ issued personal computer may sell firearms by submitting DROS transactions via the Internet using their own business/home personal computer or through a transfer to a firearms dealer. Personal computer systems must meet the following minimum specifications: IBM compatible personal computer with an internal 56K/v.90 modem and a minimum of Windows 98 operating system. In addition, a printer is required to complete the DROS transaction process. Dealers are strongly encouraged to **obtain a personal computer and immediately set-up/install the computer** in order to resolve any technical problems before January 1, 2003, so that they may continue to sell firearms once the Coupled Intranet, Electronic DROS Entry System and routine telephonic systems are discontinued.

Sincerely,

A handwritten signature in black ink, reading "Lesa Saville", is written over the typed name.

LESA SAVILLE, Manager

Firearms Information Services Section

For **BILL LOCKYER**
Attorney General