



STATE OF CALIFORNIA
DEPARTMENT OF JUSTICE
FIREARMS DIVISION
P.O. Box 820200, Sacramento, CA 94203-0200



**Employee Certificate of Eligibility
Termination of Employment Notice**

The Department of Justice (DOJ) is required, pursuant to Penal Code section 12071(b)(20)(B), to notify employers of Employee COE holders in the event they become lawfully ineligible to possess firearms during the term of the COE. To ensure your privacy, complete this form and submit it to the DOJ when you terminate employment with the firearms dealership with whom you are employed. The transmittal of this form to DOJ when you are no longer associated with the firearms dealer you stated on your COE application, will result in the department disassociating your name with the dealership.

Name: _____ COE # _____
Last First Middle

Physical Address: _____
Street Address City State Zip

Mailing Address: _____
 (If Different) Street Address City State Zip

California DL or ID#: _____ Daytime Telephone Number: () _____

Date of Birth: _____

Employee COE Holder's Dealership Name: _____

Dealership CFD Number: _____

Date Employment Terminated: _____

This is to notify the Department of Justice that as of the date stated above I am no longer associated with the aforementioned firearms dealer. I declare under penalty of perjury (Sections 118 et seq., and 672 PC) that all statements made by me on this notice are true and complete.

Signature

Date

Please retain a copy for your records, and mail the original within 10 days of your termination of employment to:

**Department of Justice
Firearms Division - COE
P.O. Box 820200
Sacramento, CA 94203-0200**