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California Department of Justice
DIVISION OF CALIFORNIA JUSTICE
INFORMATION SERVICES
Nick L. Dedier, Director/CIO

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INFORMATION
BULLETIN

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Subject:	No.	Contact for information:
California Crime Statistics Reporting	03-01-BCIA	Irene Smith (916) 227-3564
	Date: 02-20-03	

To: All California Law Enforcement Agencies

The Department of Justice (DOJ) is placing a hold on efforts to develop a statewide incident-based crime reporting system.

The DOJ has been developing an incident-based crime reporting system as an enhancement to the existing statewide Uniform Crime Reporting system. This enhancement was designed to upgrade the State's crime reporting system from a "summary-based" to an "incident-based" system. It would also allow California to participate in the FBI's National Incident-Based Reporting System (NIBRS). However, due to California's fiscal condition, the DOJ has decided to postpone implementation until such time as adequate funding becomes available.

Given this status, there are five options available to all agencies to continue reporting summary statistical data to the DOJ:

< *E-CARS* - The Electronic - Crime and Arrest Reporting System (E-CARS) software provides agencies with the ability to collect criminal justice statistics, ensure the data are complete and correct, maintain a statistical database, and generate monthly reports in an electronic media. This software is available on the Intranet at the California Law Enforcement Web (CLEW) site at http://justice.hdcdojnet.state.ca.us/clew or agencies may contact the Criminal Justice Statistics Center (CJSC) at (916) 227-3558 for a CD. The CD and the CLEW site also provide reporting specifications, in Section 8 of the E-CARS User's Manual, which have been designed for use with local agency records management systems to generate monthly reports that adhere to the DOJ reporting requirements. Using the E-CARS software, or record layout specifications, agencies can download the data onto a diskette and mail their data to DOJ, or e-mail a file using the Pretty Good Privacy (PGP) encryption software.

< *PGP* - Agencies using the E-CARS reporting layout can submit their data via the Internet using the PGP encryption software. PGP enables agencies to encrypt and submit statistical data securely and on time to the DOJ. It also reduces media and mailing costs for reporting agencies. The necessary software and security codes for Internet reporting can be obtained by contacting the CJSC at CJSCSDE@doj.ca.gov or by calling (916) 227-3548. Detailed information regarding the use of the PGP software can also be obtained on the CLEW site.

< *Reporting Forms* - Paper forms are also accepted during agencies' transition to electronic reporting. Blank forms are available on the CLEW site, or by calling the CJSC at (916) 227-3558, or by written request to the Criminal Justice Statistics Center, P.O. Box 903427, Sacramento, CA 94203-4270.

< *E-CARS Plus (Available July 2003)* - E-CARS *Plus* will be a web-based application allowing agencies to submit their data electronically via the California DOJ Intranet. Agencies will be able to upload their data and transmit it electronically using a secure network or enter the data directly into a web-based application.

< *Summary Data From an Incident-Based System* - Agencies with an incident-based record management system may submit summary data to the Department of Justice, but only in the E-CARS reporting format.

Sincerely,

BILL LOCKYER
Attorney General

DOUG SMITH, Deputy Director
California Justice Information Services Division